

**Contra Costa College**  
**Curriculum Instruction Committee**  
**Minutes of Monday, November 27, 2023**

**ONLINE MEETING (835 524 2819) CALLED TO ORDER at 2:18pm**

**CIC Chair:** Leslie Alexander

**Division Representatives**

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest, Anthony Gordon
- **AACE:** Brianne Ayala, Jack Wheeler, (Jacki Wright, alternate)
- **NSAS:** Jennifer Ounjian

**Non-Voting Members**

- **SLO Coordinator:** Michael Kilivris
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Enrollment Services:** Rodolfo Santos
- **Sr. Dean of Instruction:** Jason Berner (acting)
- **Curriculum Specialist:** Karen Ruskowski

**Members not in attendance:** Najia Azizi

**Guests in attendance:** Bashir Shah, Joe DeTorres, Lorena Gonzalez, Agustin Palacios

**CONSENT AGENDA ACTION ITEMS**

**Agenda:** November 27, 2023

**Action:** Approved

**Motioned:** Brianne

**Seconded:** Jack

**All in Favor:** No abstentions

**Minutes:** November 13, 2023

**Action:** Approved

**Motioned:** Anthony

**Seconded:** Jennifer G.

**All in Favor:** No abstentions

**DANCE-163A Beginning Latin Social Dance**

**Deactivation:** This course has not been offered in 8 semesters.

**DANCE-166A Beginning Argentine Tango and Swing Dance**

**Deactivation:** This course has not been offered in 8 semesters.

**DANCE-167A Beginning Egyptian Belly Dancing**

**Deactivation:** This course has not been offered in 8 semesters.

**NON-CONSENT AGENDA ACTION ITEMS**

**NURS-199 Home Health Aide**

**Revision:** Content review. Update MOEs and textbooks. Change SLO% to 75 (from 70). Change DE approval to hybrid only (from both fully and partially). Updated course description.

*(This course was tabled on 11/13/23 due to lack of time.)*

**Action:** Approved

**Motioned:** Brianne

**Seconded:** Jack

**All in Favor:** No abstentions

**NURS-209 Advanced Placement Transition Course**

**Revision:** Content review. Update textbooks. Add detail to MOEs, add % to SLOs. Minor addition to content.

*(This course was tabled on 11/13/23 due to lack of time.)*

**Action:** Approved

**Motioned:** Jack

**Seconded:** Jennifer G.

**All in Favor:** No abstentions

**NURS-231 Competency in Nursing Practice (A)**

**Revision:** Content review. Update textbooks. Add % to SLOs.

*(This course was tabled on 11/13/23 due to lack of time.)*

**Action:** Approved

**Motioned:** Jennifer G.

**Seconded:** Jack

**All in Favor:** No abstentions

**NURS-236 Developing Competency in Nursing Practice**

**Revision:** Content review. Update textbook. Change one word in objectives. Add %s to SLOs. Change DE approval to hybrid only (from both fully and partially).

**Action:** Approved

**Motioned:** Anthony

**Seconded:** Jack

**All in Favor:** No abstentions

**NURS-240 Nursing Care of Children**

**Revision:** Content review. Update out of class assignment hours, MOIs, MOEs, SLOs, and textbooks. Add new request for Distance Education, hybrid only.

**Action:** Approved

**Motioned:** Brianne

**Seconded:** Jack

**All in Favor:** No abstentions

**NURS-241 Competency in Nursing Practice (B)**

**Revision:** Content review. Update textbooks, add % to SLOs. Add new request for Distance Education, hybrid only.

**Action:** Approved

**Motioned:** Jennifer G.

**Seconded:** Anthony

**All in Favor:** No abstentions

**Studio Arts – Associate in Arts Degree for transfer (A.A.T)**

**New Degree:** Primary Goal, Transfer. Overall major units: 24 units. Topcode 1001.00 Fine Arts, General. Program is more than 50% online.

**Action:** Tabled, due to no Articulation Officer present.

**Motioned:** Brianne

**Seconded:** Anthony

**All in Favor:** No abstentions

**LARAZ-191 Day of the Dead: Raza Perspectives and Traditions on Death, Spirituality and Art**

**New Course:** Degree applicable. 3 units. 54 hours lecture. No prerequisites. Grading option: Letter. Masters Disciplines: Chicano Studies, Ethnic Studies. Requesting UC/CSU transfer, CSU GE Area F, IGETC Area 3.

**Action:** Shortened course title to “Day of the Dead: Traditions on Death, Spirituality and Art.” Effective Fall 2025. Approved.

**Motioned:** Anthony

**Seconded:** Jennifer G.

**All in Favor:** No abstentions

**Business Administration – Associate in Science Degree for transfer (A.S-T**

**Revision:** Remove deactivated course, MATH-170, from optional courses. Update overall major units to 28 (from 28-29).

**Action:** Tabled, due to lack of time.

**BUS-240 Business Statistics**

**Course Reactivation:** Degree applicable. 3 units. 54 hours lecture. Prerequisite: MATH-120. Grading option: Student choice. Master’s Discipline: Business. Requesting C-ID MATH 110.

*(This course was tabled on 11/13/23 for edits to match C-ID descriptor)*

**Action:** Tabled, due to lack of time.

**DISCUSSION ITEMS**

Discussion item tabled due to lack of time: Revisiting the emergency proposal guidelines.

**PRESENTATIONS FROM THE PUBLIC**

There were no presentations from the public.

**ADJOURNMENT**

The meeting adjourned at 4:08pm. The next meeting is scheduled for January 22, 2024